

# Train the Trainer Application Form



Our Postural Care Train the Trainer course is for those individuals who wish to provide accredited and quality assured protection of body shape training locally. Please complete and return this form to: [Tess@simplestuffworks.co.uk](mailto:Tess@simplestuffworks.co.uk) at least 4 weeks prior to the start of the course you wish to attend. Places are strictly limited to 20 people per course.

Please read the Terms and Conditions at the back before completing this form. **Incomplete application forms will delay the decision process. If you have any questions please do not hesitate to make contact with Tess Ellis, Physiotherapist at Simple Stuff Works on 01827 307870 or 07803 875374**

## 1. About You

Title (Mr/Mrs/Miss/Ms etc)	Date of Birth (dd/mm/yy)
Gender	
Surname	First Name(s)
Address	
Postcode	
Telephone Number	Mobile Number
Current Email	

## 2. Disability / Additional Requirements

Please tell us if you have any disability, circumstance or requirements that we need to be aware of. We would like to ensure that we are able to support you fully to complete this course and any information given would be treated in the strictest confidence. Please include any condition which might necessitate special arrangements or facilities.

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## 3. Relevant Qualifications

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## 4. Relevant Experience

Please give details of relevant caring / work experience, training and employment. Continue on a separate sheet if necessary.

Nature of caring / training / work	Organisation	From —To (months/years)

## 5. Personal Statement

Please state your reasons for choosing the course, relevant experience and career plans. Continue on a separate sheet if necessary.

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## 7. Course Dates

Please indicate which of the course dates would be preferable. We have a maximum of 30 places for each course

Course ID	Day 1	Day 2	Day 3	✓
TE18012018	18/01/2018	22/02/2018	22/03/2018	
TE19042018	19/04/2018	17/05/2018	21/06/2018	
TE20092018	20/09/2018	18/10/2018	15/11/2018	

I accept the Standard Trading Term and Conditions as laid down by Simple Stuff Works Associates Ltd

Date:

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Simple Stuff Works Associates Ltd  
All rights reserved  
Training Service Trading Terms and Conditions

**Training services to be provided:** The contents of each Simple Stuff Works Associates Ltd training course are outlined in the QCF Qualification Guides. However Simple Stuff Works Associates Ltd reserves the right to adjust the syllabus of any course at its sole discretion and without notice. Teaching materials will be supplied on condition that they remain the property of Simple Stuff Works Associates Ltd.

**Warranty:** Simple Stuff Works Ltd has the resources and staff with the necessary knowledge, skills and abilities to provide the training services offered. Notwithstanding, all training services are provided 'as is', without a guarantee or warranty of any kind, either expressed or implied, is not responsible for the performance of any student after attending a course.

**Limitation of liability:** Simple Stuff Works Associates Ltd shall not be liable for any indirect, special or consequential damages, which may arise from its performance under this agreement.

**Client responsibility:** The client is responsible to ensure:

- I. Students attend each training session at the set schedule and participate in training activities as directed by Simple Stuff Works Associates Ltd staff.
- II. Students will make themselves aware of and adhere to Simple Stuff Works Associates Ltd policies related to health, safety, security and emergencies.
- III. Students will respect copyright of all course material acquired during the course.
- IV. Students will act according to exemplary moral and ethical principals in respect of Simple Stuff Works Associates Ltd related activities
- V. Students will supply, maintain and regularly monitor a working email address. Simple Stuff Works Associates Ltd will use this address to inform students of any course changes.
- VI. Tutors will respect copyright of all teaching materials, which they will use under License.
- VII. Tutors will promote the reputation of Simple Stuff Works Associates Ltd and adhere to exemplary moral and ethical principles in relation to all Postural Care CIC activities.

**Client cancellations** must be received in writing and must be received by Simple Stuff Works Associates Ltd no less than four weeks before the start of the course. The client may substitute a suitably qualified alternative for any Student enrolled at any time up to the commencement of the course. Registered Students who cancel with less than four weeks' notice, or who fail to attend the course even though registered, will not receive any form of refund.

**Simple Stuff Works Associates Ltd reserves the right to terminate the training course for any attendee it feels is not fit to attend and to withdraw a Trainer's License if these conditions are not met.**

**Registration and payment:** Payment for the course is due in full prior to commencement of the course.

**Course cancellations:** All registered Students will be notified immediately of any course cancellations. If a course is cancelled by Simple Stuff Works Associates Ltd registered Students will be given the option to register in a future course or to receive a full tuition refund.

If, where notice has not been given but Simple Stuff Works Associates Ltd is not able to start or continue a course as scheduled due to illness or unavoidable absence of Simple Stuff Works Associates Ltd staff, or for any other reason beyond Simple Stuff Works Associates Ltd reasonable control, Simple Stuff Works Associates Ltd will attempt to remedy the situation by rescheduling the course.